

[RANK] [FIRST NAME] [LAST NAME],
20XX NHA MAINTENANCE ENLISTED OF THE YEAR NOMINATION
HSX-XX, POC: RANK, FIRST LAST, Email: joe.great@navy.mil, phone #

Positions Held:

- example
- example
- example

Qualifications/Qual Dates:

- example
- example
- example

Significant Individual Achievements:

- example
- example
- example

Departmental/Divisional/Command-wide Impact:

- example
- example
- example

Additional Information:

- example
- example
- example

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- One-page maximum single-spaced nomination form
 - Use additional information line to address relevant information not covered in individual achievements summary
 - Fill out the attached citation

The Naval Helicopter Association
takes great pleasure in presenting the
20XX NHA Region XXX Maintenance Enlisted of the Year Award
to

[RANK] [FIRST NAME] [LAST NAME]
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For sustained superior while serving as Detachment
Machinist's Mate assigned to Helicopter XXXXXXXXXX Squadron XXXX
from January 20XX to December 20XX. [Add narrative bullets]
Petty Officer Charger's professionalism and devotion to duty
reflect great credit upon himself/herself and were in keeping
with the highest traditions of the United States Navy and the
Naval Helicopter Association.

J. C. GALAXY
Commander, United States Navy
President, Naval Helicopter Association, Region XXX